2014 Summer Camp Registration Policies

Registration is open to all girls entering grades 1-12 in the Fall of 2014. All campers must have a current membership with Girl Scouts prior to attending camp.

Online Registration
Online registration for camp is recommended. You must be logged into your Family Manager account to register. It will allow the choice of full payment or a $25 deposit and a later online payment of the final camp session balance to be made for each camp session. Or, pay the deposit online and submit financial assistance paperwork, cookie dough reward card, or Girl Scouts of Western Washington Gift Card for the balance. Transportation ordered online at the time of registration must be paid in full with the deposit. Deposits and membership fees are nonrefundable. The online registration system is REAL TIME which means when you select the camp session and have submitted payment your camper’s registration is placed in the available space in that session. You will also see if space is available before registering.

Our online registration site, eBiz, was upgraded in August to include family management. As a result all logins were removed and need to be reestablished. Girl Members no longer have access to this site. We want your camp registration process to be as smooth as possible. If you are the “Family Manager” for your family, please log in to or create your new eBiz online account BEFORE registering. The link to complete your account creation process will be sent to the email address associated with your profile. If you have questions about your family’s manager, the email we have on file for you or if you experience other difficulties with the online registration process, please contact our online registration help desk at eBizHelpDesk@girlscoutww.org. With the Family Manager login, you will be linked to your family and able to renew memberships, register for events, pay for orders and more for your entire family from one account! You can reuse your former login or create something new. Having your account set up in advance of camp registration will eliminate the need to wait until the help desk can assist you, during normal business hours, should you experience any problems in setting up your account. You can access eBiz here. Happy Camping!

Paper Registration
All complete registrations will be processed as they are received in our DuPont office. All paper forms will be processed as quickly as possible with the staff available during normal business hours. Separate registration forms must be completed for each camper and for each additional camp session. Each session requires a separate $25 deposit. Photocopies are acceptable; however, an original signature must be on each form. All camper registrations will be placed in spaces available at time of processing. Space cannot be guaranteed or held for registrations that are incomplete. Placement notification for mailed, faxed or hand delivered registrations will be sent by email shortly
after they are processed. Please mail or submit registrations to: Girl Scouts of Western Washington, PO Box 770, DuPont, WA 98327.

**Tiered Pricing**
For many years Girl Scout camp fees have been largely subsidized by the Girl Scout Council. The actual cost to provide the camp session for each camper is greater than our lowest camp fee. Again, this year, families are given the opportunity to select the fee that best fits their financial situation. Those who have the resources can select to pay more of the actual per girl cost to operate camp. Those who don’t, please select the more heavily subsidized fee. Either way, campers will have the same camp experience. Camp staff will not be informed which tier was selected at registration. **Tier A:** Reflects the least subsidized fee covering many of the direct costs for your individual camper to participate in the camp session of her choice. **Tier B:** Partially subsidized by Girl Scouts of Western Washington and is designed for those who can pay more but not the full camp fee. **Tier C:** The most affordable fee. Please choose the tier your family can afford at the time of registration for each camp session. Please note: If applying for Financial Assistance, the Tier C price will be applied to that camp session.

**Cookie Dough**
**Do not wait for** your Cookie Dough Reward Card **before registering for camp**! Select your session and reserve space for your camper with a $25 deposit. After receiving your Cookie Dough Reward Card, follow the instructions in the accompanying letter to complete your camp payment, ensuring the appropriate camp session will be credited. Cookie Dough Rewards may only be used to pay any outstanding balance on a camp/transportation session.

**Financial Assistance**
To receive financial assistance, a completed Financial Assistance Request Form, and a $25 deposit for each camper must accompany completed camp registration forms when sending registration by mail. Those requesting Financial Assistance may register online and pay the $25 deposit (credit card required) for each camp session fee and then submit the appropriate financial assistance request, together with supporting documentation, by mail. A $25 deposit will be required for each camper registering. Deposits are nonrefundable/nontransferable.

**Membership**
All girls attending Girl Scout summer camps must be current Girl Scout members. If a camper is not a current member for the 2013-14 school year, the $15, non-refundable membership fee must be included in addition to the deposit at the time of registration. New or reregistering girls for the 2013-14 year need to complete and sign the Girl Scout membership portion of the registration form. If a camper is attending more than one summer program, only one membership fee is required. This membership is valid through September 30, 2014.

**Deposits and Refunds**
All registrations must include a non-refundable, non-transferable $25 deposit per registration including those using cookie dough rewards or financial assistance. If your camper changes to another session and/or section of camp a new deposit will be required for this new session of camp. The original deposit remains on the camp session for which your camper was registered and is not transferable to a different session. If Girl Scouts of Western Washington changes the session of camp due to cancellation of session etc. you will not be required to submit an additional deposit. The balance of your session fee is due by June 2, 2014 for all sessions regardless of starting date. You are responsible for sending any remaining balance to the DuPont Girl Scout Center by that time or you may pay your balance online by logging into your campers account. If you are unsure of the balance amount, please contact the camp registrars at (800)541-9852 or 253-475-0307.

If a camper leaves camp early due to illness, accident, homesickness, behavior problems or other reasons there will be no refunds or prorated fees. Also, Girl Scouts of Western Washington has a “no-nit/lice” policy at our camps. Please be sure to check your camper for nits or lice and, if found, treat them before arrival at camp. If during the check-in at camp nits/lice are found, the camper will be sent home for treatment. After treatment, if the camper is nit-free, she will be welcome to join her unit or change to another session of camp (if space is available). If the camper is unable to return or transfer to an available session the registration may be cancelled and all camp fees are not refundable.

Camp fees are also not refundable for late arrivals or failure to attend. Transportation is the responsibility of the parent for late arrival or early departure. Once the camper is placed in a camp session, the deposit is non-refundable/non-transferrable. If we are unable to place a camper in a program of her choice, the deposit and any additional camp fee paid will be refunded in full. Girl Scout membership is non-refundable even if the girl is not placed in a session.

Cancellations
Written notification of all changes and cancellation is required. Send notice to the camp registrar at the DuPont Girl Scout Center. Email to campregistrar@girlscoutsww.org is acceptable and preferred.

The deposit is non-refundable/non-transferable. If written cancellation is received at least four weeks before the beginning of the session, all camp fees already paid-except the nonrefundable $25.00 deposit may be refunded. Fees paid for the transportation for Day Camp will be refunded only if written notice of cancellation is received prior to the four week cancellation deadline. In the event of a medical condition or family emergency that requires cancellation, the fee-minus the deposit may be refunded at the discretion of the camp director, or if space is available, a transfer to another session may be arranged. The explanation for cancellation must be received in writing. Confirmation from a medical provider is required for a medical cancellation.
SESSION CANCELLATION: A minimum number of participants for each program have been set in order to ensure a safe and fun program for all campers. If there are not enough participants registered for any given program, that program may be cancelled. In this case, the camper’s family will be notified at least four weeks before the program begins. We will try to help you find an alternate program at any of our camps. If we are unable to place a camper in an acceptable alternative session, we will refund the full price paid, including the deposit.

Waitlist
Girls who register for already-filled programs will be placed on a waitlist for their program choice(s). If space becomes available, girls will be placed by date order of their registration, notifications will be sent by email. Please respond immediately to the notice of program placement, letting Girl Scouts of Western Washington know if a girl can or cannot attend the camp program. If the camper is placed in the session and she is not able to attend, the deposit is non-refundable. Any amount paid will not be refunded if cancellation is less than four weeks prior to the start date. Buddies will be placed together from a waiting list, requiring two openings for placement, unless parents/guardians notify Girl Scouts of Western Washington that their camper may be placed without her buddy.

Buddies
Girls must register individually for summer camp. However, for resident camp girls may indicate one buddy to be placed with them in the same cabin at resident camp. Buddy requests will be honored, where possible, if both girls name each other as buddies. If your camper is not attending with a buddy please state “none” in the field for buddy name. This will be required for online registrations. If you need to change buddies or list a buddy after your registration has been completed please email campregistrar@girlscoutww.org For River Ranch Day Camp multiple friends may be placed together where space allows but only if registering for the same program, dates and section of the camp session. When possible submit the registration forms and deposits together. Please note that groups of buddies for River Ranch Day Camp CANNOT BE GUARANTEED.

Girl Scouts of Western Washington appreciates that each girl is different in her growth and development. If you have questions about the suitability of a program for your camper’s age, or if your child has a developmental disability or behavioral challenge that may limit her ability to fully integrate at camp, please contact the camp director for that specific camp. Camp directors will consult with you to make the best program decision for your camper and the other campers attending that program. Final decisions regarding appropriateness of the program for each girl and any exceptions to the age group for that program will be made by the camp director.